

FRIENDS OF ELBURTON PRIMARY SCHOOL

Annual General Meeting - Minutes

**Wednesday 23rd September 2026 7.00pm
Held in school and online via Teams**

1. Attendees - Liann Walker, Emma Greenwood, Zeta Wilson, Abi Hughes, Sian, Rachael Parker, Christine Ellis, Zoe, Holly

Via teams - Keith Smithers, Megan, Nicola Luscombe, S Bonner

Apologies - Gemma Gibson

2. President's Address - Keith Smithers

Good evening everyone, and welcome to the Friends of Elburton Primary School Annual General Meeting. As President of FEPS and Headteacher of Elburton Primary School, I would like to begin by thanking every volunteer, committee member, parent, grandparent, friend, staff member and supporter who has contributed to FEPS over the past year. The success of this organisation is built entirely on the generosity of people who give up their time, energy and expertise for the benefit of our children. Your commitment is truly appreciated. One of the things that has always made Elburton special is the strength of our community. It has long been my belief that it takes a village to raise a child, and FEPS is a wonderful example of that belief in action. Whether you have organised an event, served refreshments, sold raffle tickets, donated prizes, helped with setting up and clearing away, or simply attended an event and shown your support, you have played an important part in enriching the experiences of our children. This year has once again demonstrated the incredible spirit of our school community. We have enjoyed a wide range of events and initiatives including the discos, SATs Breakfast, Treat Sales, Colour Run, Sports Day refreshments, Transition Day pre-loved uniform sale and the fabulous Summer Ball. These occasions not only raised

valuable funds but also brought families together and created lasting memories for our children and families. We have also looked ahead with enthusiasm. The New Starters Coffee Morning has helped welcome new families into our community, while plans for activities such as the Christmas Cards project, inflatable events, discos, fairs and future fundraising opportunities ensure that FEPS continues to play a vibrant role in school life. What continues to impress me most is that every pound raised and every hour volunteered is done with one purpose: improving opportunities for the children of Elburton Primary School. Whether supporting resources, experiences or projects around the school, the impact of FEPS can be seen throughout our learning environment and felt by the children every day. I would like to offer my sincere thanks to the outgoing committee members for their dedication and hard work, and also congratulate those who are standing for positions this evening. Strong schools depend upon strong partnerships, and we are fortunate to have a PTA that continually demonstrates such passion, commitment and care for our community. As we look forward to the year ahead, I am excited about what we can achieve together. The children of Elburton Primary School benefit enormously from your efforts, and on behalf of the governors, staff and children, thank you for everything you do. Together, we will continue to strengthen our school community, create memorable experiences for our children and ensure that Elburton remains a place where everyone feels proud to belong. Thank you.

3. Chairman's Address - Liann Walker

I just want to say a huge thank you to everyone around the table and everyone that has volunteered this year, because I feel without them we would not be able to achieve what we do in the year. A huge thank you to the school who without their support we could not do what we do. Not every PTA has the support we have at FEPS, especially the office who have bailed me out of last minute changes so many times. Lastly I'd like to thank the ladies on the committee for their hard work and all the late nights. It really does pay off and I couldn't do it with you, so thank you so much

4. Minutes of the last Annual General Meeting and matters arising - all agreed
5. Treasurer's Report - see attached
6. Election of Chairman for the forthcoming year - **Liann Walker**, nominated by Zeta, seconded by Natalie
7. Election of Treasurer for forthcoming year - **Zeta Wilson**, nominated by Liann, seconded by Christine
8. Election of Secretary for forthcoming year - **Holly Sibbick-Ferrar**, nominated by Emma, seconded by Rachael
9. Election of Communications Officer for the forthcoming year - **Abi Hughes**, nominated by Sian, seconded by Liann
10. Any other business - no other business

Closed at 7.28pm

The next FEPS meeting will be held on Wednesday 23 September 2026 at the end of the AGM