

ML TUITION

Terms and Conditions

2026/27



ML TUITION - TERMS AND CONDITIONS

1. LESSON TYPES

Two lesson options are available:

Small Group Guitar Workshops

- 25-minute lessons
- Up to 3 students
- £8 per student/lesson
- Students will have the same lesson time each week where possible.

Private Guitar Lessons

- 25-minute one-to-one lessons
- £15 per lesson
- Students attend the same lesson time each week where possible.

2. PAYMENTS

Lessons will be invoiced before every half term via email. Payment is due before the invoice due date. Payments can be made via bank transfer (BACS) or cash.

Outstanding invoices may result in future lessons being paused until payment has been received.

3. ATTENDANCE

Students should arrive promptly for their lesson. Late arrivals may result in a shorter lesson to avoid affecting other students. Repeated unexplained absences may result in the student's place being reviewed.

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4. CANCELLATION & ABSENCES

If your child is unable to attend a lesson, please let the tutor know as soon as possible.

Workshop Lessons

- Where at least 24 hours' notice is given, every effort will be made to transfer the booking to another available workshop, subject to availability.
- If your child is absent due to illness and the tutor is informed before the lesson begins, a lesson credit will normally be issued.

Private Lessons

- At least 24 hours' notice is requested where possible.
- Rearranged lessons are offered where availability allows but cannot be guaranteed.
- If your child is absent due to illness and the tutor is informed before the lesson begins, a lesson credit will normally be issued.

If the tutor cancels a lesson, a replacement lesson will be provided.

5. BEHAVIOUR

Students are expected to behave respectfully towards the tutor, other students and school property. If behaviour consistently affects others' learning or safety, parents or guardians will be contacted to discuss appropriate next steps.

6. SAFEGUARDING

Lessons take place on school premises and are delivered in line with the school's safeguarding procedures. Students remain subject to the school's behaviour expectations while attending lessons.

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7. DATA PROTECTION

Personal information is collected solely for the administration of lessons, communication with parents or guardians and emergency contact purposes. Information is stored securely and handled in accordance with UK data protection legislation.

8. CHANGES TO LESSONS

Lesson times, fees and availability may occasionally need to change. Wherever possible, reasonable notice will be given of any significant changes.

9. CONTACT

Questions regarding bookings, payments or lessons can be made via the contact details provided in the Parent Information Pack.