**Ensuring Good Behaviour and Courtesy**

**Behaviour and Discipline Policy**

Introduction

**The purpose of this document is to bring together the two major themes of Behaviour and Discipline and identify the strands that link them. It also has attached the school’s statements and policies regarding Bullying. Examples of good practice are also contained within the documentation**

Elburton School has shared values regarding Behaviour:

* A welcoming and caring school, which has a sense of community and sense of supportive teamwork
* A school with high expectations for all its members who are encouraged to feel pride, self-respect and value differences.
* A school that defines clear and consistent guidelines of behaviour while promoting positive and fair discipline.
* A school where all feel safe and secure and take responsibility for their own actions and pride in all they do and how they present themselves to others.
* A school which emphasises a collaborative approach to problem solving and communications are open and good. Where all are considerate to one another listening and valuing others opinions.
* A school in which all contributions are valued.

Elburton School has a shared vision of Behaviour in the school:

1. On an emotional level

Everyone:

* enjoying school with enthusiasm and fun
* having a sense of fulfilment and happiness
* being responsible

1. On a physical level

Everyone:

* feeling safe and secure
* being clear about where they stand and boundaries are
* moving around the school quietly and calmly
* treating all property with respect

1. On a social level

Everyone:

* treated with respect
* using good manners and consideration for others feelings
* listening and hearing
* with good social skills
* treated fairly, equally and with consistency

1. On a spiritual level

Everyone:

* calm and co-operating
* patient and tolerant to others
* caring and sharing

**Elburton School has shared preferred practice when dealing with pupil’s behaviour:**

**We believe:**

* There should at all times be a calm approach praising the positive. Calm and quiet walking through the school is encouraged and respect for all users of outside space at playtimes.
* Times to listen and talk are identified. Circle times, class and school assemblies will promote personal, moral, spiritual, emotional and social development and the responsibilities and rights of the individual. A school council will give children a democratic voice.
* Codes of behaviour should highlight appropriate contextual behaviour emphasising social skills and promoting self-esteem. Achievement is valued and celebrated. Consistent and clear sanctions are to be given away from an audience.
* Children should have consistent feedback of their behaviour and be clearly aware of a hierarchy of rewards and sanctions
* All adults have a responsibility for the development of children and should model desired behaviour and lead by example

At Elburton School we believe that all have entitlements:

**Pupils are entitled to:**

* A safe and secure school environment conducive to effective and stimulating learning
* The school’s highest expectation of their potential for achievement in all areas of school life
* The expectation that adults in the school will set them a good example
* The freedom from physical and verbal abuse in school
* A fair and consistent , clear and calm approach to discipline
* A clear set of guidelines and expectation about their behaviour
* Consultation about school behaviour guidelines and expectations

**Staff are entitled to:**

* Expect a safe and secure school environment conducive to effective and stimulating learning
* Work and teach throughout the day without undue disruption caused by pupil’s unacceptable behaviour
* Insist on high standard of acceptable behaviour from the pupils
* Encourage respect between pupils and proper respect for authority
* Prevent physical and verbal abuse between pupils in school
* Give priority to the needs of the majority of pupils, whilst at the same time recognising the needs of the individual child
* Identify the cause of a pupil’s unacceptable behaviour, help modify it and seek help and support from others in so doing
* Expect parents to help prepare their children to meet the school’s expectations and behave in ways acceptable to the school community
* Implement agreed sanctions when pupil’s behave in unacceptable ways, including exclusion from school in extreme circumstances

**Parents are entitled to:**

* The expectation that the school will maintain a safe and secure school environment conducive to effective and stimulating learning
* The school’s highest expectation of their potential for achievement in all areas of school life
* Regular information from and consultation with the school about their child’s progress and behaviour
* A clear set of guidelines and expectation about pupil’s behaviour in school
* A clear set of guidelines and expectation about pupil’s behaviour within school
* Early notification from the school of any problem with their child’s behaviour
* Opportunities to help the school address their child’s behaviour problems

Elburton School defines the following, not exclusively, as examples of bad behaviour:

Swearing Damaging Property Violence Bullying

Stealing Cheating Verbal abuse Defiance

Aggression Disobedience Spitefulness Vandalism

Anti-social behaviour Dishonesty Discrimination Ignoring Instructions

Hurting others Dangerous behaviour

**Elburton’s Golden Rules**

**“Own your own behaviour”**

1. Show kindness to all
2. Be well mannered at all times
3. Always tell the truth
4. Try your best in all you do
5. Play and work calmly
6. Respect the school and all in it

**Breaking a Golden Rule**

**Talk it through**

* Keep calm
* Listen to all sides
* Do not prejudge
* Be fair
* Be consistent
* Clarify the situation
* Encourage resolution
* Does the situation warrant referral to another stage?

**Time out**

* Reflection
* Withdrawal
* Clarity of why time out
* Resolution apology
* Reassure fresh start
* How to put right
* Appropriate to time and situation

**Removal of privileges**

* Reflection
* Clarity of why loss of privileges
* Resolution apology
* How to put right
* Appropriate to time and situation

**Parental Involvement**

**Informal**

* Contact and discuss situation
* Agree strategy
* Resolution could be contact book/regular follow up meetings

**Formal**

* Result of serious or repeated offence
* Contact and discuss situation
* Agree strategy
* Resolution could be contact book/regular follow up meetings
* HT/DH or AH to be notified and possibly involved

**Headteacher**

* Any of the above plus possibility of contracts, suspension or exclusion